

## INSTRUCTIONS FOR APPLICATION FORM 610-V

(Do not return instructions with application form)

### GENERAL INSTRUCTIONS

Use the attached FCC Form 610-V to request a vanity call sign for your primary or club station license. The license term for a vanity call sign is 10 years. (Please note, you are not required to file for a vanity call sign, you may continue to operate under a computer generated call sign if you so desire. There is no fee currently associated to a computer generated call sign for a primary or club station license.)

Detach the FCC Form 610-V from these instructions. Make a photocopy of your completed FCC Form 610-V for your records. Refer to FCC 1070-V for the current fee and mailing information for this application or call the FCC's Consumer Assistance Branch at (800) 322-1117 or (717) 337-1212. **Do not send your FCC Form 610-V to the FCC address in Gettysburg, PA, Washington, DC, or any field office.**

File the attached FCC Form 610-V only if you hold an unexpired license document (FCC Form 660) for that station.

Do **not** use the attached FCC Form 610-V to request:

1. An examination for a new amateur operator/primary station license or for a modification of your license to show a higher operator class. Use FCC Form 610.
2. A modification of your name or mailing address as it appears in your license, or for the license to show a different call sign selected by the sequential call sign system (the FCC selects the call sign from an alphabetized list corresponding to the geographic region of your mailing address and operator class). Use FCC Form 610 for an operator/primary station license. Use FCC Form 610-B for a club, military recreation, or RACES station license.
3. A renewal of your license. Use FCC Form 610 for an operator/primary station license and FCC Form 610-B for a club, military recreation, or RACES station license.
4. A Reciprocal Permit for Alien Amateur Licensee. Use FCC Form 610-A.
5. A new club or military recreation station license. Use FCC Form 610-B.

The vanity call sign system is being implemented using a series of five starting gates. Each gate will be announced by a public notice. As each gate opens, more amateur operators become eligible for a vanity call sign. **DO NOT** file this form until such time as the gate opens for which you are eligible, otherwise, your application will be dismissed. The gates are:

**Gate 1** → A person holding a current operator/primary station license document (FCC Form 660) showing any class of operator license and who has checked item 7A or 7B. Additionally, any person holding a current operator/primary station license document showing any class of operator license and who also holds the license document for a club station for which he/she is the license trustee and who has checked item 7C.

**Gate 1(A)** → A person holding a current primary/operator station license document showing any class of operator license and who also holds the license document for a club station for which he/she is the license trustee and who has checked item 7D.

**Gate 2** → A person holding a current operator/primary station license document (FCC Form 660) showing Amateur Extra class of operator license and who has checked item 7E. Additionally, any person holding a current operator/primary station license document showing Amateur Extra class of operator license and who also holds the license document for a club station for which he/she is the license trustee and who has checked item 7F.

**Gate 3** → A person holding a current operator/primary station license document (FCC Form 660) showing Advanced class of operator license and who has checked item 7E. Additionally, any person holding a current operator/primary station license document showing Advanced class of operator license and who also holds the license document for a club station for which he/she is the license trustee and who has checked item 7F.

**Gate 4** → A person holding a current operator/primary station license document (FCC Form 660) showing any class of operator license and who has checked item 7E. Additionally, any person holding a current primary/operator station license document showing any class of operator license and who also holds the license document for a club station for which he/she is the license trustee and who has checked item 7F.

If you have not received a response within 90 days, write to Federal Communications Commission, 1270 Fairfield Road, Gettysburg, PA 17325-7245. Include a photocopy of your completed FCC Form 610-V.

## DETAILED INSTRUCTIONS

### SECTION 1 MUST BE COMPLETED BY ALL APPLICANTS

- ITEM 1** Type or print your last name and any suffix (Jr., Sr., II, etc.), first name, and middle initial. If a club, enter club name. The name you enter in item 1 **must agree** with the name on your current license.
- ITEM 2** Type or print numbers for the month, day, and year of your birth. Example, if you were born on September 21 1944, enter 09-20-44.
- ITEM 3** Type or print your mailing address. It must agree with the mailing address on your current license. Type or print your two-letter state/territory code.
- ITEM 5** Enter the Fee Due. This information can be obtained from FCC Form 1070-V or by calling the FCC's Consumer Assistance Branch at (800) 322-1117 or (717) 337-1212.
- ITEM 6** Type or print the call sign shown on your unexpired license.
- ITEM 7** Enter an "X" in the proper box to apply for:
- BOX 7A** A call sign for your primary station that was previously shown on your license. Type or print the exact call sign requested. **DO NOT FILE FORM 610-V UNTIL GATE 1 IS OPEN.**
- BOX 7B** A call sign for your primary station that was previously shown on the license of your deceased spouse, child, grandchild, stepchild, parent, grandparent, stepparent, brother, sister, stepbrother, stepsister, aunt, uncle, niece, nephew, or in-law. Type or print the exact call sign requested. Type or print your relationship to the deceased. **DO NOT FILE FORM 610-V UNTIL GATE 1 IS OPEN.**
- BOX 7C** A call sign for a club station, for which you are the license trustee, that was previously assigned to that club station. Type or print the exact call sign requested. **DO NOT FILE FORM 610-V UNTIL GATE 1 IS OPEN.**
- BOX 7D** A call sign for a club station, for which you are the license trustee, that was previously assigned to the primary station of a person now deceased. Type or print the exact call sign requested. Type or print the relationship to the deceased of the person giving consent. The club must have held a club station license grant on March 24, 1995. **DO NOT FILE FORM 610-V UNTIL GATE 1(A) IS OPEN.**
- BOX 7E** A vanity call sign for your primary station. **EXTRA CLASS OPERATORS: DO NOT FILE FORM 610-V UNTIL GATE 2 IS OPEN. ADVANCED CLASS OPERATORS: DO NOT FILE FORM 610-V UNTIL GATE 3 IS OPEN. GENERAL, TECHNICIAN PLUS, TECHNICIAN, AND NOVICE CLASS OPERATORS: DO NOT FILE FORM 610-V UNTIL GATE 4 IS OPEN.**
- BOX 7F** A vanity call sign for a club station for which you are the license trustee.
- ITEM 8** Attach a photocopy of your unexpired amateur operator/primary station license document (FCC Form 660) to this section of the form. If you checked item 7C, 7D or 7F, also staple a photocopy of your unexpired club station license document (FCC Form 660).
- If you checked item 7D, retain in your files the written consent given by the former holder's close relative.**

### SECTION 2 MUST BE COMPLETED BY APPLICANTS WHO HAVE CHECKED ITEMS 7E OR 7F

- ITEM 9** Complete item 9 only if you have checked Box 7E or 7F. Enter up to 25 call signs in your order of preference. Select your preference list of call signs very carefully. Consult PR-5000 AMATEUR STATION VANITY CALL SIGN SYSTEM Fact Sheet #206-V and PR-5000 AMATEUR STATION SEQUENTIAL CALL SIGN SYSTEM Fact Sheet #206. List only call signs from the sequential call sign system groups for which your operator class of license is eligible:
- Group A: Amateur Extra Class  
Group B: Amateur Extra and Advanced Class  
Group C: Amateur Extra, Advanced, General, and Technician Class  
Group D: Amateur Extra, Advanced, General, Technician, and Novice Class

### SECTION 3 MUST BE COMPLETED BY ALL APPLICANTS

- ITEM 10** Sign your name. Your signature must agree with your name as typed or printed in item 1, unless you are applying for a vanity call sign for a club station. In that case, the signature must be that of the license trustee.
- ITEM 11** Type or print the month, day, and year that you sign your application for a vanity call sign.
- ITEM 12** Type or print a telephone number where you can be reached during normal daytime business hours.

**SEE FCC FORM 1070-V FOR FEE DUE AND INFORMATION  
ON WHERE TO FILE YOUR APPLICATION**

FCC 610-V Instruction  
November 1997

**FCC 610V - AMATEUR STATION VANITY CALL SIGN REQUEST**

**CAREFULLY READ THE ATTACHED INSTRUCTIONS BEFORE FILING THIS FORM**

**SECTION 1 - TO BE COMPLETED BY ALL APPLICANTS**

1. Print or type Last Name, Suffix, First Name, Middle Initial. If a club, enter club name.

2. Date of Birth

3. Mailing Address

City

State

ZIP Code

4. Payment Type Code

W A V R

5. Fee Due

\$

FOR FCC USE ONLY

6. I hereby request that the currently assigned amateur station call sign \_\_\_\_\_ be vacated.

7. I hereby apply for a vanity call sign under the following eligibility (make an X in the appropriate box and enter required information):

7A. ☐ FORMER PRIMARY STATION HOLDER: I request call sign \_\_\_\_\_ be shown on my primary station license. This call sign was previously shown on my primary station license. **AVAILABLE UNDER ALL GATES.**

7B. ☐ CLOSE RELATIVE OF FORMER HOLDER: I request call sign \_\_\_\_\_ be shown on my primary station license. This call sign was previously shown on the primary station license of my deceased spouse, child, grandchild, stepchild, parent, grandparent, stepparent, brother, sister, stepbrother, stepsister, aunt, uncle, nephew, or in-law. Enter your relationship to the deceased: \_\_\_\_\_. **AVAILABLE UNDER ALL GATES.**

7C. ☐ FORMER CLUB STATION HOLDER: I request call sign \_\_\_\_\_ be shown on the license for the club station for which I am the license trustee. This call sign was previously shown on the license for this club station. **AVAILABLE UNDER ALL GATES.**

7D. ☐ CLUB STATION WITH CONSENT OF CLOSE RELATIVE OF FORMER HOLDER: I request call sign \_\_\_\_\_ to be shown on the license for the club station for which I am the license trustee. The club was established prior to and was in existence on March 24, 1995. This call sign was previously shown on the primary station license of a person now deceased. I am acting with written consent of the deceased person's spouse, child, grandchild, stepchild, parent, grandparent, stepparent, brother, sister, stepbrother, stepsister, aunt, uncle, niece, nephew, or in-law. Enter the relationship to the deceased of the person giving consent: \_\_\_\_\_. **AVAILABLE UNDER GATES 1(A), 2, 3 AND 4.**

7E. ☐ PRIMARY STATION PREFERENCE LIST: I request the first assignable call sign from my preference list in item 9 shown on the license for my primary station. **AVAILABLE TO AMATEUR EXTRA CLASS OPERATORS UNDER GATE 1; TO ADVANCED CLASS OPERATORS UNDER GATE 3; TO GENERAL, TECHNICIAN PLUS, TECHNICIAN, AND NOVICE UNDER GATE 4.**

7F. ☐ CLUB STATION PREFERENCE LIST: I request the first assignable call sign from my preference list in item 9 shown on the license for the club station for which I am the license trustee.

8. Attach a photocopy of your current amateur operator/primary station license document (FCC Form 660) here. If you checked item 7C, 7D or 7F, attach a photocopy of the current club station license document (FCC Form 660) here.

**SECTION 2 - TO BE COMPLETED BY APPLICANTS WHO HAVE CHECKED ITEMS 7E OR 7F**

9. Select your preference list of vanity call signs very carefully. Give the exact prefix, numeral and suffix for each call sign.

1. _____	6. _____	11. _____	16. _____	21. _____
2. _____	7. _____	12. _____	17. _____	22. _____
3. _____	8. _____	13. _____	18. _____	23. _____
4. _____	9. _____	14. _____	19. _____	24. _____
5. _____	10. _____	15. _____	20. _____	25. _____

**SECTION 3 - TO BE COMPLETED BY ALL APPLICANTS**

WILLFUL FALSE STATEMENTS MADE ON THIS FORM ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT (U.S. CODE, TITLE 18, SECTION 1001), AND/OR REVOCATION OF ANY STATION LICENSE OR CONSTRUCTION PERMIT (U.S. CODE, TITLE 47, SECTION 312(A)(1)), AND/OR FORFEITURE (U.S. CODE, TITLE 47, SECTION 503).

I CERTIFY THAT ALL STATEMENTS AND ATTACHMENTS ARE TRUE, COMPLETE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND ARE MADE IN GOOD FAITH.

10. Signature of applicant (Do not print, type or stamp.)

11. Date signed

12. Daytime Telephone Number

X

( )

**NOTE:**

If none of the call signs that you requested are assignable, the call sign that you vacated will be shown on your station license.

Do NOT send this form to the FCC in Gettysburg, PA, Washington, DC, or any local Field Office. See attached INSTRUCTIONS for filing information.

**NOTICE TO INDIVIDUALS REQUIRED BY THE PRIVACY ACT OF 1974 AND THE PAPERWORK REDUCTION ACT OF 1980**

The solicitation of personal information requested in this form is authorized by the Communications Act of 1934, as amended. The Commission will use the information provided in this form to determine whether grant of this application is in the public interest. In reaching that determination, or for law enforcement purposes, it may become necessary to refer personal information contained in this form to another government agency. In addition, all information provided in this form, as well as the form itself, will be available for public inspection. If information requested on the form is not provided, processing of the application may be delayed or the application may be returned without action pursuant to Commission Rules. Applicants need not comply with this collection of information if this form does not contain an OMB approval number. The foregoing notice is required by the Privacy Act of 1974, Public Law 93-579, December 31, 1974, 5 U.S.C. Section 552a(e)(3).

Public reporting burden for this collection of information is estimated to average 20 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, can be sent to the Federal Communications Commission, Records Management Branch, AMD-IM, Washington, DC 20554, Paperwork Reduction Project (3060-0635). DO NOT SEND YOUR COMPLETED APPLICATION TO THIS ADDRESS.



## NOTICE OF FEE DUE FOR FCC 610V

- FCC 610V - AMATEUR STATION VANITY CALL SIGN REQUEST
- \$30.00 FEE (See METHOD OF PAYMENT on reverse)
- PAYMENT/FEE TYPE CODE: WAVR
- SEND YOUR APPLICATION PACKAGE TO:  
Federal Communications Commission  
Amateur Vanity Call Sign Requests  
P.O. Box 358924  
Pittsburgh, PA 15251-5924

**SEE REVERSE**

## **METHOD OF PAYMENT**

Payment of fees may be made by check, bank draft, money order or credit card. If paying by check, bank draft or money order, your remittance must be denominated in U.S. dollars, drawn on a U.S. financial institution and made payable to "FCC". No postdated, altered or third-party checks will be accepted. No checks will be accepted if issue date is older than six months. DO NOT SEND CASH.

## **FCC FORM 159 - FCC REMITTANCE ADVICE FORM**

FCC Form 159 must be used when paying for multiple applications with a single payment instrument, a single application with multiple remittances, and when paying by credit card or money order. FCC Form 159 is also required for any actions not requiring a specific FCC Form.

## **COURIER OR HAND DELIVERY OF APPLICATIONS**

The mailing addresses of feeable and non-feeable applications are provided on reverse. If you wish to hand carry or courier your feeable application to Pittsburgh, it should be enclosed in a sealed envelope with the appropriate Post Office address clearly marked on the outside. If you are filing applications for multiple post office boxes, they must be enclosed in a separate envelope for each different Post Office Box address. Applications may be delivered to the bank at the following address:

Federal Communications Commission  
c/o Mellon Bank  
525 William Penn Way  
27th Floor, Room 153-2713  
Pittsburgh, PA 15259  
Attn: Wholesale Lockbox Shift Supervisor

Although feeable applications may be hand delivered to Pittsburgh 24 hours a day, 7 days per week, the formal filing date of an application will be either the date it was delivered, if that day was a regular FCC business day, or the next regular FCC business day, if the delivery date was a weekend or FCC holiday.

## **APPLICATION FORMS**

You may obtain application forms from the Commission's Forms Distribution Center, 9300 E. Hampton Dr., Capital Heights, MD 20743 or by phoning toll free (800) 418 - FORM(3676).

## **QUESTIONS**

If you have any questions regarding your application and/or fee, you may call the Consumer Assistance staff, Gettysburg, PA at (800) 322 - 1117 or (717) 338 - 2500.